

**CLACKAMAS EMERGENCY SERVICES FOUNDATION'S
ART JOHNSTON MEMORIAL SCHOLARSHIP**

Rules and Procedures

Eligibility

Applicants for scholarships must be a high school senior, high school graduate and/or continuing college student. Eligibility to apply for the program requires the applicant to be one of the following:

1) a resident of Clackamas County whose college studies are directed towards a career in fire science, law enforcement or emergency medical response, 2) an employee or volunteer of an organization who is a member of the Clackamas Emergency Services Foundation for a minimum of three (3) years who wants to further their education in fire science, law enforcement or emergency medical response, or 3) a child of that employee or volunteer, or the child of a deceased or retired employee or volunteer whose college studies will lead toward a career in fire science, law enforcement or emergency medical response.

The Clackamas Emergency Services Foundation (the Foundation) sponsors college scholarships to students who have chosen to pursue a course of study related to emergency services professions. Formed in 1998, the Foundation provides a method for individual community members to help the Foundation proceed with its mission, *“To Help Create A Safer Community.”*

The Foundation’s Board of Trustees believes that by investing in the education of local youth, they can be provided with the opportunity to give back to their communities in fire science, law enforcement or emergency medical response.

Eligible Institutions

Eligible institutions include any two-year or four-year, public or private, non-profit or for-profit, post-secondary institution. Two-year college curricula must be in units transferable to a four-year institution.

Terms of Eligibility

Awards will be made annually.

Application Procedure

Interested persons may apply by completing the Clackamas Emergency Services Foundation’s Art Johnston Memorial Scholarship application. Forms can be obtained by stopping by Clackamas Fire District #1 Administration Office located at 11300 SE Fuller Road, Milwaukie, OR 97222, during business hours Monday through Friday, or by asking a school counselor. Any questions regarding the application can be sent to cesfassistant@gmail.com

Completed forms are due by June 30, 2024. Completed applications can be emailed to cesfassistant@gmail.com or mailed/dropped off at the Clackamas Fire District #1 Administration Office at 11300 SE Fuller Road, Milwaukie, OR 97222.

Current scholarship recipients need to reapply for the program each year.

Selection

The Selection Committee, as appointed by the Foundation President, will select the scholarship recipients. For selection purposes, applicants shall be ranked by the Committee according to a combination of academic promise (as determined by high school/college grade-point average and aptitude test scores), analysis of the information presented with the Clackamas Emergency Services Foundation Grant Application, and course of study related to the mission of the Foundation.

Amount of Award

The scholarship fund of up to \$6,000 will be distributed at the discretion of the Scholarship Committee to one or multiple applicants.

Award Notification

The Board of Trustees will send to the recipients, notices specifying the terms of the award. Recipients shall sign and return one copy of the award notice, acknowledging the terms and certifying that the funds will be used only for educational expenses.

Disbursements

Upon determination of the Scholarship Committee, checks may be mailed to the Financial Aid Office of the college or university of attendance or presented to the recipients upon verification of registration as a full-time student(s), as determined by the institution. The scholarship will be awarded in three equal installments (trimester schedule) or two equal installments (semester schedule) through the course of the school year, predicated upon verification of full-time enrollment, a GPA of 2.5 or better and a copy of the grades for the previous term.

Refunds

Refunds resulting from a student's failure to complete a study period shall be returned to the Fund. Monies available from refunded disbursements shall be used only for future awards and administrative expenses. Award recipients agree that termination of consecutive term schooling, and/or maintenance of grades below an accumulative GPA of 2.5, will cause the conversion of previously awarded funds to a loan payable to the Clackamas Emergency Services Foundation. The loan will be due and payable immediately upon request by the Clackamas Emergency Services Foundation.

Credit Hour Requirements

Awardees shall maintain a full-time student schedule of at least 12 credit hours and an accumulative GPA of 2.5 or better in order to receive disbursements throughout the year or to be considered for renewal or reinstatement.

Administration

The Board of Trustees shall be responsible for notifying the selected recipients and disbursing scholarship funds to recipients according to the rules set forth above. The Board of Trustees will maintain a complete and accurate record of the scholarships awarded.

**CLACKAMAS EMERGENCY SERVICES FOUNDATION'S ART JOHNSTON
MEMORIAL SCHOLARSHIP APPLICATION**

Directions: Please review the application in its entirety. Complete ALL SECTIONS of the application in order for the application to be considered. **Applications are due by June 30, 2024.**

A. PERSONAL DATA

Name of Applicant: _____

Permanent Address (Street/Box, City, State, Zip): _____

Cell phone: _____ **Email:** _____

Date of Birth: _____

B. ELIGIBILITY

Indicate your eligibility to be considered for a scholarship.

Name of Employee to whom you are related _____ **Relationship** _____

Name of Volunteer to whom you are related _____ **Relationship** _____

Do you live in Clackamas County? Yes ___ **No** ___ **Address:** _____

C. EDUCATION PLANS

1. (Attach Curriculum Program)

2. **Date course(s) begin:** ___/___/___ 3. **Date course(s) end:** ___/___/___

3. **Name of college or university offering your course of study:** _____

4. **Year in College or University:** ___ Freshman ___ Sophomore ___ Junior ___ Senior

5. **Quarter** _____ **Semester** _____

D. ADDITIONAL INFORMATION

1. Explain why you want to take the course of study for which you seek a scholarship and how it relates to the mission of the Foundation. Be sure to describe how the training and knowledge will be useful to you and the community, particularly in achieving your employment goals and how it relates to the mission of the Foundation. This statement is carefully evaluated by the Scholarship Selection Committee, appointed as a sub-committee of the Board of Trustees. Please be specific. The quality of your response is significant (**use a separate sheet(s) of paper for your description**).

2. Include a list of school activities, plus any clubs, awards, or honors (from the past 2 years).

3. Include a list of community activities (from the past 2 years).

4. Provide a personal statement that describes you (one page).

5. Provide a transcript of grades from the most recent year of school (high school or college).

E. EDUCATION AND EMPLOYMENT EXPERIENCE

1. High School Diploma (year): ___ Yes ___ No ___ GED Certificate; GPA _____

2. Additional education or training: _____

F. **EMPLOYMENT HISTORY**

Employer: _____ Address: _____

Duties: _____

Date Hired/Ended: _____ Telephone Number: _____

Employer: _____ Address: _____

Duties: _____

Date Hired/Ended: _____ Telephone Number: _____

G. **REFERENCES** (Please do not include relatives)

Name: _____ Address: _____ Phone: _____ Relationship _____

Name: _____ Address: _____ Phone: _____ Relationship _____

H. **EDUCATION BUDGET** (List the direct educational expenses and sources of funds you expect for the course(s):

EXPENSES	AMOUNT	SOURCE OF FUNDS	AMOUNT
Tuition	\$	Personal Earnings	\$
Fees	\$	Government Allowances	\$
Books & Supplies	\$	Other Scholarships	\$
Campus-related room	\$	Other Income (i.e. parents)	\$
Campus-related board	\$	Scholarships	\$
TOTAL EXPENSES	\$	TOTAL SOURCE OF FUNDS	\$
		State/Federal Student Loans	

I. **CONDITION OF AWARD**

Upon completion of the course of study for which the Foundation has approved a scholarship, the scholarship recipient must submit a copy of the certificate of completion or grade transcripts to the Foundation, on a university reporting period.

J. **STATEMENT OF CORRECTNESS, UNDERSTANDING AND AUTHORIZATION**

I hereby attest that the information contained in this application is true, correct, and complete and I understand the proceeds of the scholarship, if awarded, will be used to further my education in the program in which I have enrolled. The Foundation is hereby authorized to check the references, which I have listed above. I understand that in the event the scholarship is made; it may be applied directly toward the tuition, registration fees, books and campus-related or authorized room and board for the course of study.

INFRACTION PROVISION. Except in cases of special circumstance, should the eligibility and selection criteria not be maintained by the recipient, that person will be ineligible to apply to the Foundation for the next two (2) award periods from the date of the determination made by the Foundation. No additional funds will be advanced in the current quarter or program period; and to the extent possible, all unused funds will be recovered from the institution and returned to the Foundation. In addition, in the event a scholarship recipient is delinquent in submitting reports required by the scholarship (absent special circumstances), future awards to the applicant will be withheld until the delinquency is cured. If a student is unable to maintain a 2.5 GPA or does not complete the required course of study, the scholarship will convert to a loan.

Mail completed application to Clackamas Emergency Services Foundation, 11300 SE Fuller Road, Milwaukie, Oregon 97222 or email to cesfassistant@gmail.com

Signature of Applicant: _____ Date: _____